



S.C.O.U.T.S
SAFE COMMUNITY OPPORTUNITY UNDERSTANDING TRADITION SUCCESS

**CRADLEBOARD
ELEMENTARY**



Parent-Student Handbook

2026-2027



Contact Information



**7301 N. Powerline Rd.
Whiteriver, AZ, 85941**



(928) 358-5650



**PO Box 190
Whiteriver, AZ, 85941**



(928) 358-5651



www.wusd.us

Dr. Anna Pagatpatan Aranda
Principal

Vanta Dahkoshay
Secretary

Maurita Todd
Student Data Coordinator

School Hours

Office Hours (Monday- Thursday) 8:00 am – 4:30 pm

Student Hours (Monday- Thursday) 8:45 am – 3:45 pm

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Cradleboard Elementary School

SY 2026-2027 Staff

OFFICE STAFF

Dr. Anna Pagatpatan Aranda- Principal
Vanta Dahkoshay- School Secretary
Maurita Todd- Student Data Coordinator

HEALTH OFFICE

Erica James

KINDERGARTEN TEACHERS

Maria Theresa Alejandrino
Mary Castillo

1ST GRADE TEACHERS

Ruby Palencia
Janie Sanchez

2ND GRADE TEACHERS

Patricia Escolar
Juvy Juanites

3RD GRADE TEACHERS

Gilbert Lambunao
Gretchen Villaver

4TH GRADE TEACHERS

Tyrell Ngo
Emily Silvano

5TH GRADE TEACHERS

Sierra Collins
Timothy Gurczynski

SUPPORT PROGRAMS STAFF

Josephus Andel Alejandrino- PE
Elmer Cosen - Apache
Maria Mendigo - Reading Specialist
Doug Plath- Instructional Coach
Joyette Samares - Art
Asa Lavender - STEM

SPECIAL EDUCATION

Lailane Soco

INSTRUCTIONAL ASSISTANT (IA) SUPPORT

Jackie Mouser- Library
Marlissa Henry- ESS
June Begay
Kamela Goklish
Yecenia Mouser
Brenda McVeigh

ADDITIONAL STAFF

Jodie Zahgotah - Custodian/Bus Driver
Darrell Harvey- Custodian/ Bus Driver
Paulette Baha

COMMUNITY SUPPORT

Apache Behavioral Health Services (ABHS)



School Hours



MONDAY, TUESDAY, WEDNESDAY, THURSDAY

8:30 am	Warning bell
8:45 am	Instruction begins (1st – 5th) Breakfast (Kindergarten)
11:00 am	Kindergarten/1st grade (Recess & Lunch)
11:10 am	2nd/3rd (Lunch & Recess)
11:40 am.	4th/5th (Lunch & Recess)
3:35 p.m.	K-2 Dismissal
3:40 pm.	3rd-5th Dismissal
3:45 pm	Bus Departure

EARLY RELEASE	LATE START
8:30 am Warning bell	10:40 am Warning bell
8:45 am Instruction begins	10:45 am Instruction begins
12:20 pm K-2 Dismissal	3:30 pm K-2 Dismissal
12:25 pm 3rd-5th Dismissal	3:35 pm 3rd-5th Dismissal
12:30 pm Bus Departure	3:45 pm Bus Departure

Snow Days/Late Starts/Emergency Early Releases

In cases of inclement weather and other emergencies, any decisions will be made district-wide by the superintendent. Snow days, late starts, and early emergency releases will be announced on KNNB and other radio stations. In the case of a late start, the school will begin two hours later, so 10:45 a.m. instead of 9:00 a.m. for elementary schools. **Breakfast will not be served.**

Visitor's Policy

All parents and visitors must report to the office to sign in and may receive a visitor's pass. Parents and visitors heading to a classroom **MUST** go to the office and check in with the office staff first.



Vision

A safe, collaborative community that honors culture and nurtures student success.

Mission

To provide a positive learning environment for all students and ensure that all resources are provided in achieving student success while honoring their cultural identity.

Pledge

Kids at Hope Pledge

I am a Kid at Hope. I am talented, smart, and capable of success. I have dreams for the future, and I will climb to reach my goals and dreams every day. All kids are capable of success, No Exceptions! Cradleboard Kids Can!





Goals

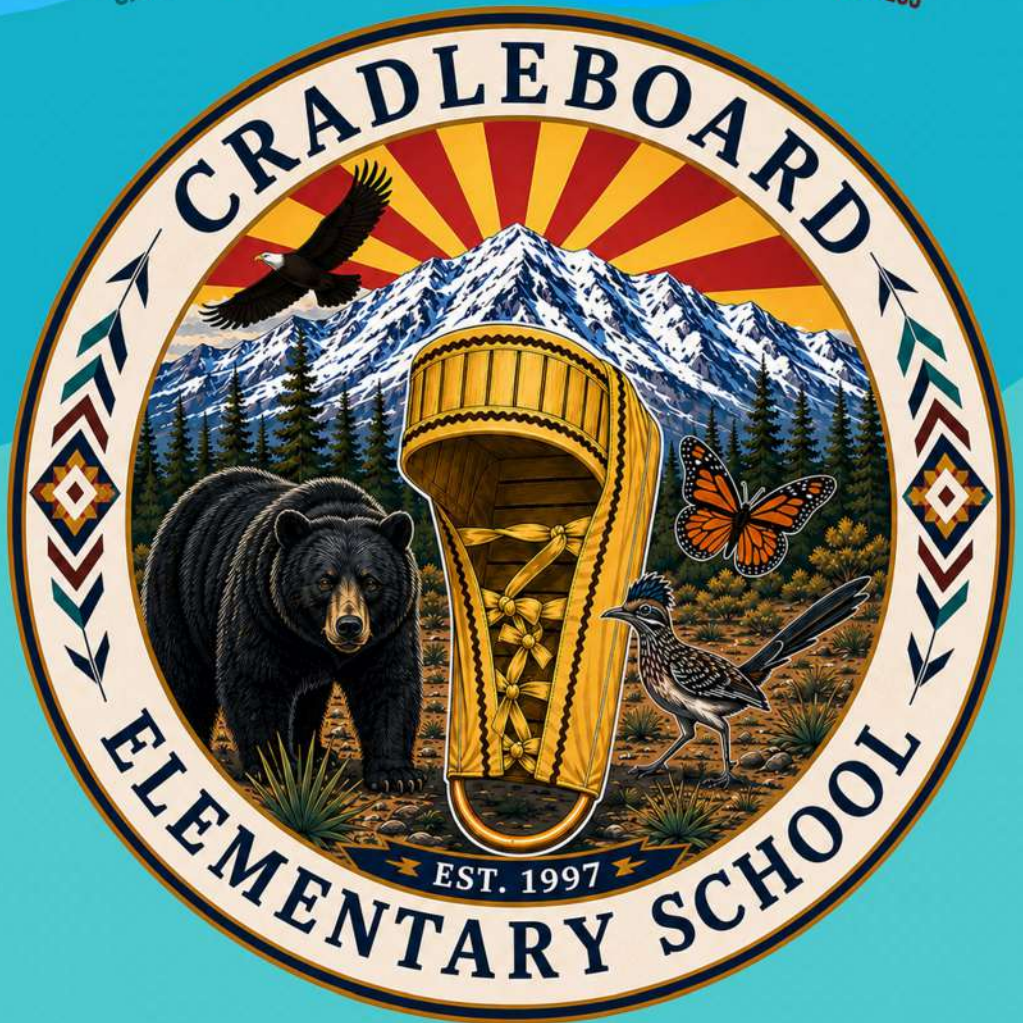
1. Foster a Safe and Supportive School Environment
2. Build a Strong, Inclusive Community
3. Provide Equitable Opportunities for Student Growth and Increase Proficiency Rates
4. Cultivate Cultural Understanding and Empathy
5. Promote Lifelong Success and Growth Mindset for Students and Staff

Objectives

1. Implement and maintain clear safety protocols and positive behavior interventions that encourage students and staff to make responsible choices and promote physical and emotional safety for all.
2. Develop programs and activities that promote collaboration, respect, and cultural awareness among students, staff, and families, ensuring everyone feels valued and connected.
3. Ensure all students have access to diverse learning experiences, resources, and support systems that encourage exploration, academic growth, and personal success. Use targeted interventions and data-driven instruction to increase student proficiency rates across all grade levels.
4. Integrate Apache heritage and cultural education into the curriculum and school activities, fostering empathy and respect for diverse perspectives within the school community.
5. Encourage students to set personal and academic goals, celebrate achievements, and develop confidence as lifelong learners through continuous reflection and growth opportunities. Provide regular, relevant professional learning opportunities that empower teachers to implement best practices and adapt to student needs.

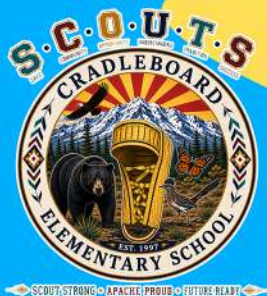
S.C.O.U.T.S

SAFE COMMUNITY OPPORTUNITY UNDERSTANDING TRADITION SUCCESS



SCOUT STRONG ♦ APACHE PROUD ♦ FUTURE READY

Cradleboard Elementary School Seal



The Cradleboard Elementary School seal represents the heart of our school community — honoring our Apache heritage while inspiring students to grow as confident, successful lifelong learners.

At the center of the seal is the traditional cradleboard, symbolizing the care, protection, strength, and guidance we provide every child as they begin their educational journey. The cradleboard reflects the deep cultural roots of our community and the importance of honoring traditions while preparing students for the future.

Behind the cradleboard stand the snow-capped mountains, representing resilience, perseverance, and the strength of our students, staff, families, and community. The mountains also reflect Cradleboard Elementary School's location in the beautiful White Mountains of Arizona, grounding the seal in the region's natural landscape and heritage. Rising behind the mountains are Arizona-inspired sun rays, modeled after the rays seen on the Arizona state flag. These rays symbolize hope, opportunity, growth, and the bright future ahead for every student.

The animals featured throughout the seal represent important Apache clan connections and cultural teachings that reflect the values of our school community:

- The **black bear** symbolizes strength, courage, protection, leadership, and perseverance. In many Apache traditions, the bear represents guardianship and the ability to face challenges with confidence and resilience.
- The **eagle** symbolizes wisdom, honor, vision, and spiritual strength. The eagle reminds students to rise above challenges, lead with integrity, and strive toward excellence.
- The **roadrunner** represents energy, determination, adaptability, and forward movement. It reflects the importance of perseverance, hard work, and the continued pursuit of success despite obstacles.
- The **butterfly** symbolizes transformation, growth, hope, and new beginnings. It reflects the journey of learning and the continuous growth students experience throughout their educational path.

The geometric designs surrounding the seal honor Native and Apache-inspired artistry and reflect unity, identity, culture, and connection to community.

Encircling the seal is our **S.C.O.U.T.S.** core values framework:

- **Safe** – Making good choices and keeping ourselves and others safe.
- **Community** – Creating a supportive and respectful environment where everyone works together.
- **Opportunity** – Encouraging possibilities to explore, grow, and succeed.
- **Understanding** – Showing empathy, cultural awareness, and respect for diverse perspectives.
- **Tradition** – Honoring Apache heritage and values while creating positive traditions for the future.
- **Success** – Doing our best and growing as confident lifelong learners.

Established in 1997, Cradleboard Elementary School remains committed to fostering a safe, collaborative, and culturally rich learning environment where every student is empowered to thrive.

Our motto,

“Scout Strong • Apache Proud • Future Ready”

reflects our commitment to building strong character, honoring our cultural identity, and preparing students for lifelong success.





Cradleboard Elementary School proudly embraces the **Apache Scout** as our school mascot and symbol of who we are as a learning community. The Apache Scout represents strength, courage, leadership, perseverance, respect, and responsibility while honoring the traditions, values, and resilience of Apache culture. A Scout is someone who is prepared, respectful, hardworking, and committed to helping others and making positive choices.

At Cradleboard, we believe every student is capable of learning, growing, and succeeding in a safe and supportive environment. Our Apache Scout mascot reminds students to lead with character, honor their culture, work together as a community, and strive for success in all they do.



Health Office

In order for students to be treated, they must have a Medical Release form on file. The Medical Assistant will contact parents/guardians if children need to go home due to illness. Any medications students take at school must have a parent permission form.

All WUSD school health offices employ credentialed personnel that provide routine health services. Credentials range from Certified Nursing Assistants (CNA), Licensed Nursing Assistants (LNA), Medical Assistants (MA), or Nationally Certified Medical Assistants (NCMA). They are required to maintain First Aid and CPR as well as fingerprints with their certifications through their certifying agencies.

Illness

Students who present to the Health Office with a fever of 100.4 F or higher or who have thrown up will be excluded from school. When a child has an active fever or is actively vomiting, they are considered highly contagious. To prevent the spread of illnesses, the student cannot return to school until they have been fever and vomit free for at least 24 full hours, without the use of fever-reducing medication (Tylenol/Ibuprofen).

Medications

Our schools have standing orders for certain medications that can be administered at school. These medications are all medications you can purchase over the counter without a doctor's prescription. At registration, you will either give consent, or not, for our Health Aides to administer these over the counter medications when needed for your student, per our doctor's approved standing orders. Stomach aches cannot be treated with medication at school. This is to prevent masking of symptoms that could be potentially life threatening.

Medication Administration packets need to be completely filled out in order for any medications brought in by a parent/guardian, to be administered at school. The parent's and the doctor's signatures are required for all medications that are brought in by parents/guardians.

NO MEDICATION WILL BE GIVEN WITHOUT THE EMERGENCY CONSENT FORM OR MEDICATION ADMINISTRATION PACKET SIGNED, UNDER ANY CIRCUMSTANCES UNLESS THEY FALL UNDER THE EMERGENCY USE UNDER OUR STANDING ORDERS.

Statewide Nutrition and Wellness Policy



Per state law, K-8 students must follow healthy guidelines. If you would like to provide healthy food/snacks for your child's class to celebrate his/her birthday, you must make your request in writing a week prior to the date. The party request form is available in the front office.

Breakfast and Lunch



The Whiteriver Unified School District is with the National School Lunch Program. This means breakfast and lunch are free for all students for SY 2026-2027. New students are still required to complete the meal status forms. Your child/ren will receive free breakfast and lunch meals every school day without having to pay a fee or submit a household application. Your child/ren's school is approved to operate the Community Eligibility Program (CEP). No action is further required of you.

Alcohol and Drug-Free Zone



Cradleboard Elementary, like all schools in the state, is an alcohol and drug-free zone. This includes after-school events on school property. We will notify the authorities immediately if this law is violated at after-school events.

Electronic Devices

District Cell Phone and Electronic Device Policy

Personal electronic devices are disruptive to the education environment therefore as required by the Children's Internet Protection Act and Arizona Revised Statute 15-120.05 the following policy applies to all students attending Whiteriver Unified School District schools:



Elementary School-Kindergarten to Grade 5

- Personal electronic devices are not allowed at school.
- Students will be restricted from accessing the district's network but will have necessary access associated with instructional programs and assessments.
- Parents may contact students by calling the front office.
- Students may request the front office staff to contact their parent.
- Travel updates for sports and other school activities will be sent out via Bloomz and social media.
- Emergency communications will be sent out to parents via the Bloomz communication platform-text messages, phone calls as well as social media posts. Students will be allowed to contact parents from a school phone when safe to do so.
- Students requiring a personal electronic device due to a medical condition or other extenuation circumstance must have a written IEP, 504 or administrator approving the use of such device.

Violations of District Cell Phone and Electronic Device Policy

If a student is found in violation of the policy the following consequences will be given:

- First Offense-warning and parent contact
- Second Offense/Repeated Offense-confiscation of the device and device will be release to the parent at the end of the school day.
- Repeated Offenses-may be considered "Insubordination" and progressive discipline will be followed according to the Discipline Policy.

District- Wide Backpack Policy

All schools will enforce a clear bag/backpack policy.
All bags must meet the following criteria:



- Backpacks must be transparent made from plastic, vinyl, or PVC
- Pockets must be transparent, no hidden or covered pockets are allowed
- Tinted or semi-clear material is not allowed
- Print or labels must not obstruct the view of the contents in the bag
- Students are allowed a 4x4 or smaller personal hygiene kit
- Athletic bags do not have to be clear and must be checked in upon arrival to school and will be stored in a secure location
- Administration has the discretion to determine whether a backpack meets the allowable criteria
- Backpacks not meeting the criteria will be confiscated and required parent pick up at the end of the school day.

CLEAR BACKPACKS

★ SAFE. READY. RESPECTFUL. ★

We use **CLEAR BACKPACKS** to keep our school safe and secure!



CLEAR BACKPACKS
HELP KEEP OUR SCHOOL:

SAFE
Helps staff easily see what's inside.

RESPECTFUL
Keeps our school community safe for everyone.

READY
Helps you come prepared to learn every day!

THANK YOU FOR DOING YOUR PART!

★ STRONG SCOUTS. CLEAR CHOICES. BRIGHT FUTURES. ★

School Dress Code

The district encourages students to take pride in their attire as it relates to the school setting. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others.



CRADLEBOARD ELEMENTARY DRESS CODE



➤ DRESS APPROPRIATELY. LEARN COMFORTABLY. SUCCEED TOGETHER. ➤



- ✓ Only tailored shorts and skirts that are hemmed may be worn and are no more than 1 inch above the knee (K-12).
- ✓ Bare midriffs, halter tops, and spaghetti straps are not acceptable.
- ✓ Clothing should fit students appropriately, not excessively baggy or inappropriately tight.
- ✓ Pants will have no holes above the knee that expose skin.
- ✓ Bare feet are never acceptable. Shoes must be worn at all times. Closed shoes are required for physical activity.

- ✓ Jewelry shall NOT be worn if it presents a safety hazard to self and/or others.
- ✓ Profanity or defamatory writing on clothing or jewelry is NOT acceptable.
- ✓ NO bandannas of any color, size, or shape may be carried or displayed. This includes anything representing gang-related clothing, including red, royal blue, and other colors deemed gang-related.
- ✓ NO hats/hoodies may be worn in a classroom, except for properly approved occupational safety headgear required for special classes.
- ✓ NO gang-related personalization is permitted on hats or items of clothing.
- ✓ Obscene language or symbols or symbols of drugs, sex, or alcohol on clothing are strictly prohibited.



NO BARE MIDRIFTS, HALTER TOPS OR SPAGHETTI STRAPS



NO BANDANNAS



NO HATS/HOODIES (IN CLASS)



NO GANG-RELATED CLOTHING OR PERSONALIZATION



NO PROFANITY OR DEFAMATORY WRITING



NO OBSCENE, DRUG, SEX, OR ALCOHOL SYMBOLS



NO WEARING OF CROCS AND SLIDES FOR SAFETY

Exceptions for special activities or health considerations may be pre-approved by the administrator.

Students who volunteer for extracurricular activities, such as athletics, band, chorus, etc., are subject to the standards of dress defined by the sponsors of such activities

Attendance

If your child is absent for any reason, bring in a note or call the school. Based on state law, office staff will determine if it is an excused or unexcused absence.

Good attendance is really important for your child's education, for the money our district receives from the state to pay for your child's education, and if your child wants to earn attendance rewards. Poor attendance is in violation of the Tribal Code. Unexcused absences will result in the following actions:

# of Absences	Action
1	Warning notice through robocall
2	Warning notice through robocall Referral to school data coordinator by the teacher
3 to 5	Phone call by the school data coordinator
6 to 9	Letter to the WMAT Police Department
10	Prosecution hearing by the WMAT Police Department

Tardiness

Children are considered tardy after **8:45 a.m.** Excessive tardiness hurt a child's education as much as absences. When students come in late, they must check in at the front office to receive a tardy pass and have their time entered in our computer attendance system. Please refer to the chart to know when your child's lateness results in a tardy or an absence. Significant tardiness will result in the following actions:

# of Tardies	Action
5	1 st warning notice sent home by the data coordinator
6	2 nd warning notice sent home by the data coordinator
7	3 rd warning notice sent home by the data coordinator
8	4 th warning notice sent home by the data coordinator

Attendance/Tardy/Check-out Chart

Excessive check-outs hurt a child's education as much as absences. Times are based on our school schedule and the number of instructional minutes required by the state for each grade level. Please remember that even if your child is late or checked out and may be counted present for a full day legally, he/she still needs to be here from 8:45 a.m. to 3:30 p.m. to receive the best education. Note that depending on the times, a student who arrives late **AND ALSO** leaves early could result in a full-day absence. **The latest checkout should be made by 3:00 p.m. for the safety of students and staff at dismissal.**

Change of Destination

If your child requires a change of destination, please send a note with your child, or contact the front office by **12:00 p.m.** Monday through Thursday so arrangements can be made.

FERPA

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents and eligible students (18 and over) the right to inspect and review the student's education records maintained by the school, to ask that they be corrected if believed to be misleading or inaccurate, and requires the school to obtain permission before releasing information from a student's education record to anyone other than school officials with a legitimate interest, a school to which a student is transferring, audit officials, financial aid officials for specified students, organizations conducting certain studies on behalf of the school, accrediting organizations, the court system, health and safety officials, and the juvenile justice system.

FERPA also dictates that Directory Information may be given out upon request without consent. Directory Information consists of the student's name, address, telephone listing, date and place of birth, e-mail address, photograph, grade level, major field of study, dates of attendance, enrollment status, participation in officially recognized activities and sports, weight and height if student is a member of an athletic team, honors and awards received, and the student's most recently attended education agency or institution. Parents and eligible students have the right to opt-out of sharing Directory Information. During the annual online student enrollment process parents have the opportunity to indicate what if any directory information is to be disclosed. Parents and eligible students can provide written request to the school data coordinator to make changes.

Parents Right to Know

As the parent of a student in the Whiteriver Unified School District, you have a right to know the professional qualification of the teachers who instruct your child and ask for the following information about each of your child's classroom teachers:



- Whether the State of Arizona has licensed or qualified the teacher for the grades and subject he or she teaches.
- Whether the teacher is teaching under an emergency permit or other provisional status by which state licensing criteria have been waived.
- The teacher's college major and whether the teacher has any advance degrees and, if so, the subject of the degrees.
- Whether any instructional aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

You also have the right to know:

- (i) information on the level of achievement and academic growth of your student, on State academic assessments required; and
- (ii) timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

If you would like any of the information above, please contact the school administrator.

Progress Reports

Each mid-quarter progress report is accessible over Synergy. Progress reports will show how your child is doing so far academically and behaviorally. If you have any questions, you can contact your child's teacher.



Report Cards

Report cards are given to parents each quarter at Parent-Teacher Conferences and sent home with students at the end of the year. Any report cards not picked up are mailed. Report cards will show how well your child meets the state standards in each subject.

K- 3rd Grade

A - 90 - 100%
B - 75 - 89%
C - 60 - 74%
D - 45 - 59%
F - 0 - 44%

4th Grade

A - 90 - 100%
B - 78 - 89%
C - 64 - 77%
D - 50 - 63%
F - 0 - 49%

5th Grade

A - 90 - 100%
B - 80 - 89%
C - 68 - 78%
D - 55 - 67%
F - 0 - 54%

Parent-Teacher Conferences

Not only is this your chance to pick up your child's report card, but it is a great opportunity to meet with your child's teacher, find out how he/she is doing, look at his/her work, and ask questions. Teachers will be setting 15-minute appointments with you before the conference. This year's conferences are on:

Quarter 1: October 15, 2026

Quarter 2: January 7, 2027

Quarter 3: March 25, 2027

You are welcome to schedule an appointment with the teacher for a conference.

Awards and Recognition

Monthly

Students of the Month

Each Homeroom Teacher chooses two (2) students who exemplify outstanding qualities both academically and personally. This recognition is not only about academic achievements but also about character, making it a comprehensive accolade that celebrates well-rounded students.



Quarterly

PBIS Recognition

This Award is given to students who earn tickets for demonstrating scout-standing behavior that is aligned with the 4 PBIS pillars of Respect, Responsibility, Safe, and Excellence, reinforcing positive actions within the school environment.

The names of students who receive tickets are entered into a draw for prizes, adding an element of excitement and appreciation for their commendable behavior. This system not only celebrates individual achievements but also promotes a culture of positivity and mutual respect throughout the school.

Perfect Attendance

Perfect Attendance- This award is designed to honor students who have demonstrated exceptional commitment and responsibility by maintaining 100% attendance for the entire quarter – **NO tardiness, NO early check-outs, NO absences- excuse or unexcused.**

Semestral

Honor Roll

This award is given to students who receive a grade of **Highly Proficient or Proficient in BOTH Math and ELA on the Winter/Spring DNA Benchmark Assessment.**

Awards and Recognition

End of the Year



Principal's Award

This Award is given to students who receive a grade of **Highly Proficient** in **BOTH ELA and MATH** on the Spring DNA Benchmark Assessment.

Academic Excellence

This Award is given to students who receive a grade of **Highly Proficient or Proficient** in Math or ELA on the Spring DNA Benchmark Assessment.

Good Citizenship Award

This award is given to students who consistently follow the 4 Pillars of PBIS (Respect, Responsibility, Safe and Excellence) all throughout the school year. Students must have **NO discipline referral** the whole year.

Academic Improvement

This Award is given to students who show **MOST** improvement and growth in Reading, Writing, and Math throughout the year.

Attendance

Perfect Attendance - This award is designed to honor students who have demonstrated exceptional commitment and responsibility by maintaining 100% attendance throughout the school year – **NO tardiness, NO early check-outs, NO absences.**

Loyal Scout Attendance- This award is given to students who had no more than 2 absences/ tardiness throughout the school year.

Robotics Award

This award is given to those students who show exemplary performance in Robotics class/competition.

Athletics Award (Football, Softball, Volleyball, Basketball)

The Award is given to students who demonstrate strong commitment, excellent performance, good sportsmanship, teamwork, discipline, and the ability to balance athletics with academic responsibilities.

Cheerleading Award

The Award is given to students who demonstrate enthusiasm, strong performance in routines, teamwork, positive attitude, leadership, and commitment to practices and events, while consistently showing school spirit and good sportsmanship.

Ancillary Award

(P.E., Art, STEM, Apache, Library)

The Award is given separately to students who show exemplary performance in Art, Physical Education, STEM, Library, or APACHE. They show excellence, creativity, teamwork, and a positive attitude while helping and participating in activities.

Student Leadership Award

This award is given to Student Council members who show exemplary leadership, active involvement, and a strong commitment to representing and supporting the student body.



Academic Program

Homework

Homework is given on a daily or weekly basis to reinforce learning and help students practice important skills. Please check with your child's teacher for specific homework procedures and expectations.

Reading

Our reading program uses myView Literacy by Savvas along with online programs such as Accelerated Reader and Lexia Core5 to strengthen students' independent reading and comprehension skills. Students read regularly and take comprehension tests on the computer to monitor understanding, earn points, and receive incentives that encourage a love for reading.

Writing

MyView Literacy has writing instruction embedded within the program. Students practice writing skills through guided lessons that connect reading, vocabulary, and comprehension to help them become stronger and more confident writers.

Mathematics

McGraw Hill Reveal Math is used to encourage higher-order thinking skills through problem solving, reasoning, and real-world applications that deepen students' understanding of mathematical concepts.

Science and Social Studies

Science and Social Studies are currently integrated into Math and Reading instruction, allowing students to build background knowledge, explore real-world topics, and strengthen their literacy and critical thinking skills across subjects. In the future, the district plans to include these subjects in the textbook adoption cycle.

Structured English Immersion Program

Students may enter this program if they have a Primary or Home Language Other Than English based on the Home Language Survey parents complete at registration. Students are tested with the Arizona English Language Learner Assessment (AZELLA) in listening, speaking, reading, and writing skills. If it shows they are not proficient in English, they are placed in the Structured English Immersion Program. WUSD #20 uses SEI Pull Out Model. This includes 60/50 minutes of targeted ELD (English Language Development) instruction and 60/50 minutes of minutes of integrated ELD instruction within content classes.

Ancillaries

Our ancillary classes include Apache Language and Culture, Library, Art, STEM, and P.E.

The **Apache Language and Culture Ancillary** provide students with opportunities to learn about the Apache language, traditions, and cultural values. This program helps students develop a deeper appreciation and understanding of Apache heritage, history, and identity.

The **Library Program** allows students to select books based on their **Accelerated Reader (AR)** level to support their reading growth. Students also participate in storytelling activities with the librarian, helping build listening, comprehension, and a love for reading.

The **Art Program** provides students with opportunities to explore creativity and self-expression through various art activities. Students learn basic art skills and techniques while developing imagination, appreciation for the arts, and confidence in their creative abilities.

STEM is offered to focus on its core values of creativity, collaboration, critical thinking, and problem-solving. Students engage in hands-on activities across Science, Technology, Engineering, and Mathematics that make learning interactive, meaningful, and fun.

The **Physical Education Program** helps students develop physical fitness, coordination, and teamwork through a variety of structured activities and games. It promotes healthy habits, sportsmanship, and active lifestyles while making movement fun and engaging Activities for the students.



Testing

At CBE, student learning and academic growth are monitored through a variety of assessments throughout the school year. These assessments help teachers identify student strengths, provide targeted support, and guide instructional planning to ensure student success.

All students in kindergarten through 5th Grade participate in district and state assessments in Reading, Math, Science, and other academic areas. The primary assessments used by our school are known as the **"BIG 3 Assessments,"** which include Renaissance DnA, AIMS Web Plus, and Statewide Testing.

Kindergarten students also participate in one-on-one assessments throughout the school year to monitor early learning and developmental progress. Additional assessments such as Lexia Core5, benchmark assessments, MTSS progress monitoring, and the Arizona State Science Test for Grade 5 are used to support student achievement and growth.

The table below provides an overview of the assessments administered at each grade level and their purpose.

CRADLEBOARD THE BIG 3 ASSESSMENTS

★ HELPING EVERY STUDENT GROW & SUCCEED! ★

1	2	3
AIMSweb PLUS GRADES K-5	RENAISSANCE DNA GRADES K-5	AASA (STATE TEST) GRADES 3-5
FALL • WINTER • SPRING	QUARTERLY	SPRING
✓ Tracks Reading & Math Progress ✓ Quick checks throughout the year	✓ Focus on Essential Standards ✓ Helps guide instruction & support	✓ Measures Student Achievement ✓ Determines School Letter Grade

WHY THESE ASSESSMENTS MATTER

 KNOW YOUR STRENGTHS	 IMPROVE IN KEY AREAS	 GET THE SUPPORT YOU NEED
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★ **CRADLEBOARD KIDS CAN!** ♥

Technology

Since students have their own laptop in the classroom, they have dedicated time to use it for our diverse online programs. We are fortunate to have a wide range of technology available. Every classroom is equipped with computers for AR testing, Lexia Core5, educational games, research, and other learning activities. This ensures that students have consistent access to laptops to support their learning.



Incentives



Since students have their own laptop in the classroom, they have dedicated time to use it for our diverse online programs. We are fortunate to have a wide range of technology available. Every classroom is equipped with computers for AR testing, Lexia Core5, educational games, research, and other learning activities. This ensures that students have consistent access to laptops to support their learning.

Curriculum Extension (Field Trip)

The following criteria for extension activity participation are mandatory:

1. NO suspensions
2. MUST be present the day before the scheduled trip.
3. CANNOT be absent for more than 10 days (5 days per semester).

Moreover, teacher discretion for participation in field trips is crucial as it considers factors such as attendance, behavior, and class participation.



Fundraising

Due to limited funding, classes planning a field trip must fundraise to cover the cost. All field trips require approval from the school and district administration before any fundraising begins. Please note that trips must be educational and aligned with instructional time to be approved. Throughout the year, the Student Council will also host fundraisers to support school events and activities. We greatly appreciate your support in any way you can!

Picture Day

This year, our school will have two picture days: one at the beginning of the school year and another in the spring. Exact dates will be shared with families in advance. On picture days, students are encouraged to wear nice clothes. Payments for photos can be made by check, money order, or exact cash, as the office cannot provide change. They can also order online. Order forms and detailed information will be sent home before each picture day to help families prepare.

Newsletters

Our school newsletter is shared, monthly, by the principal through Bloomz to keep families informed about important school updates, events, and announcements. Classroom teachers also send weekly updates through Bloomz to communicate classroom activities and reminders. When necessary, important notices are sent home in print. Parents and guardians are encouraged to check their child's backpack regularly for any printed information provided by the teacher.

Parent Advisory Committee (PAC)

The Parent Advisory Committee meets once a month to provide information to parents. All parents are invited to come and participate. Parents provide a potluck. Federal PAC is also at the district office monthly.

Board Meetings

The WUSD Governing Board meets regularly on the second Wednesday of each month. Meetings are open to the public. You may request to speak by filling out a call to the public form before the district office meeting.

Parent Resource Center

Cradleboard has access to educational resources, books, and a computer for parents for student information.

Parent Volunteers

You are welcome to visit your child's classroom at any time. Regular visitors can complete a district volunteer application and submit a tribal rap sheet for board approval. Other volunteers and field trip chaperones must have fingerprint clearance.

Behavior

The district follows a board-adopted district-wide discipline policy. See the summary on the following pages. Be sure to go over the rules and discipline policy summary with your child. We also have a school-wide classroom management plan and behavior incentive plan to reward students and classes for good behavior.

4 PILLARS OF PBIS:

1. Respect
2. Responsible
3. Safe
4. Excellence

There are also some specific rules/procedures to be aware of:

1. Expensive personal items, such as gaming systems, iPad, cell phones, etc., are not allowed at school. They distract the educational process and are easily misplaced, broken, or stolen.
2. Personal electronic devices such as tablets, pads, and laptops are allowed if used for educational purposes at the teacher's discretion.
3. No gum, sunflower seeds, permanent markers, drinks, or other non-pre-approved food is allowed in the classrooms.
4. Students must report arson, assault, fighting, bullying, harassment, theft, vandalism, weapons, and drugs/tobacco/alcohol immediately to the nearest adult. Failure to do so means the student was aiding and abetting in another student's violation of the rules/laws.

Bullying Matrix

We are committed to creating a safe, respectful, and supportive learning environment for all students. To help students better understand appropriate behavior and positive peer interactions, we use our "Rude vs. Mean vs. Bullying" Bullying Matrix.

This chart helps students recognize the differences between rude behavior, mean behavior, and bullying by explaining what each behavior means, providing examples, showing how often it happens, and describing how it may make others feel. Understanding these differences helps students build empathy, make responsible choices, and know when to seek help from a trusted adult.

We encourage all students to be kind, respectful, and supportive of one another as we work together to maintain a positive school community.

RUDE vs. MEAN vs. BULLYING:

WHAT'S THE DIFFERENCE?



BEHAVIOR	RUDE	MEAN	BULLYING
WHAT IT MEANS	Saying or doing something hurtful by accident or without meaning to. 	Saying or doing something hurtful on purpose, but usually only once or twice. 	Hurting or scaring someone on purpose, over and over again.
EXAMPLES	Interrupting, forgetting to say please, accidentally bumping someone. 	Calling names when upset, refusing to share, saying "I don't want to be your friend." 	Teasing repeatedly, spreading rumors, pushing or hitting multiple times.
HAPPENS HOW OFTEN?	Once or sometimes. 	Once or a few times. 	Happens many times, repeatedly.
HOW IT MAKES OTHERS FEEL	A little hurt or surprised. 	Upset or sad. 	Scared, unsafe, very sad.



**BE KIND, BE RESPECTFUL,
& LIFT OTHERS UP!**



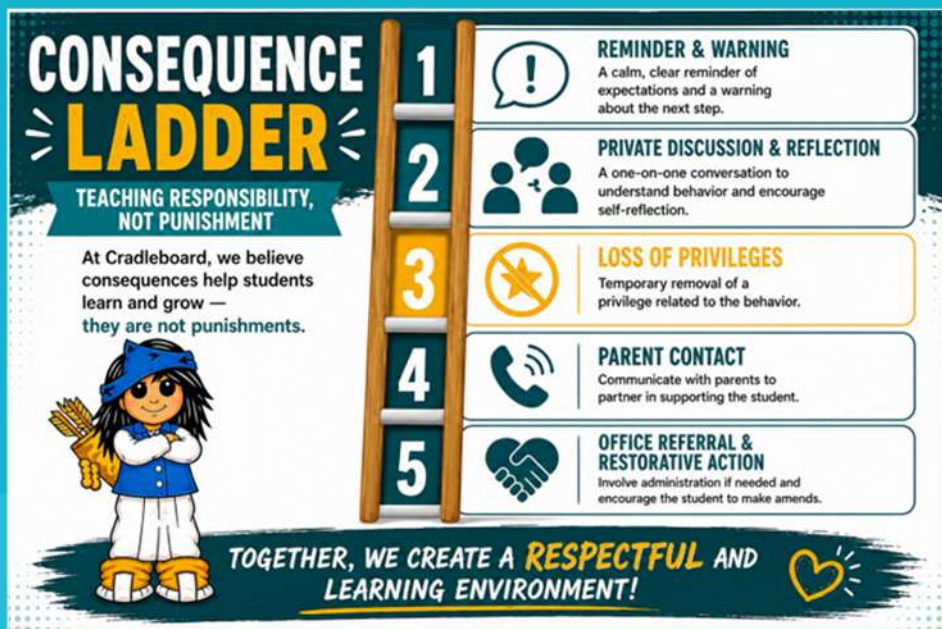
TOGETHER, WE CREATE A POSITIVE SCHOOL COMMUNITY!

Consequence Ladder

We believe that student behavior is an opportunity for learning, growth, and reflection. In connection with our “Rude vs. Mean vs. Bullying” Bullying Matrix, the Consequence Ladder provides a consistent and supportive approach to helping students make positive choices and repair harm when inappropriate behavior occurs.

The Consequence Ladder is designed to teach responsibility rather than punishment. As behaviors become more serious or repeated, consequences may increase in order to support student accountability, safety, and positive relationships within our school community.

Our goal is to work together with students, families, teachers, and administration to create a respectful, safe, and supportive learning environment for everyone.



Whiteriver Unified School District Student Discipline Policy

The following pages are board-adopted district-wide student discipline policy. All serious student behaviors are in this handbook on the K-2 Discipline Matrix and 3-5th Discipline Matrix. Students who commit one of these infractions are sent to the principal's office with a completed **WUSD Student Disciplinary Referral Form**, also in this handbook. The principal selects consequences for the students by following the student's grade level matrix. There is a range of choices for each occurrence, marked by bullets. Please review the two matrices carefully, as you can see that the consequences are very serious, and they get more serious as the student continues to commit the infraction. The principal may contact the parent immediately based on the infraction and appropriate consequences.

DEFINITION OF INFRACTIONS

Absence from Class - failure to be physically present for all of a class session or required school activity.

Aiding/Abetting - any act that leads to or encourages an infraction on the discipline matrix.

Aggravated Assault - an assault which causes serious injury to another; assault with a deadly weapon or dangerous instrument; assault which causes temporary but substantial disfigurement, temporary but substantial loss or impairment of any body organ, or fracture of any body part.

Aggravated Assault of a School Employee - a person commits aggravated assault if the person who commits assault as defined knows or has reason to know that the victim is a teacher or other person employed by any school and either is on school grounds or is engaged in any professional duties on other school grounds.

Alcohol - any fermented and/or distilled liquor or a substance reasonably believed to be or portrayed by the student as a fermented and/or distilled liquor.

Arson - the attempt to burn any property, to start a fire or explosion, or to promote the continuation of a fire or explosion. Arson does not include teacher-approved class activities such as an approved and supervised experiment in a chemistry class.

Assault - intentionally, knowingly, or recklessly causing any physical injury to another person; knowingly touching another person with the intent to injure, insult, or provoke such person; intentionally placing another person in reasonable apprehension of imminent physical injury.

Breaking and Entering - unauthorized entry into the property of another or into any portion of the school property.

Bullying - occurs when a student, either alone or in concert with others, uses superior strength, power, influence, or advantage deliberately to inflict physical, emotional, or verbal abuse on another student. Bullying includes explicit or implied threats of bodily harm, weapon possession, extortion, repeated insults and/or teasing, assault, social ostracism, sexual harassment, and intimidation.

Bus Behavior – please refer to WUSD Bus Safety Rules

Cheating - the use or attempted use of information, academic work, research, or property of another as one's own. Cheating shall include but not be limited to sharing knowledge during an examination or the unauthorized use of notes or other materials in an examination. Cheating shall also include the willful disobedience of testing rules.

Complicity - the association or participation in any activity or the agreement between more than one individual to commit an act where the act is ultimately committed or attempted by any one or more of the individuals.

Controlled Substance

- alcohol;
- any narcotic or dangerous drug;
- glue, paint, or any intoxicating substances that may excite or stupefy an individual or diminish the individual's physical or mental capacity when possessed for such purposes;
- any other potential mind-altering substance, including marijuana;
- drug paraphernalia, as defined by A.R.S. 13-3415;
- Any other substance enumerated in A.R.S. 13-3401, as well as any imitation controlled substance listed in A.R.S. 13-3451. Medication shall not be considered a controlled substance so long as the medication is either 1) prescribed by a physician or used in accordance with the prescription and Governing Board policies or 2) a proprietary medicine as defined in A.R.S. 32-1901(39) when used in accordance with parental instructions and Governing Board policies.

Defiance of School Authority - refusal to comply with a reasonable request by school personnel.

Destruction - damaging, destroying, or defacing school property or the property of any other person.

Disorderly Conduct - conduct that is reasonably likely to disrupt, or that does disrupt, the regular or normal school functions or any school process or activity.

Display of Affection - visible affectionate physical contact that exceeds accepted standards of reasonable public conduct.

Disrespect - display of rude or discourteous behavior toward a school employee.

Disruption of the Educational Process - any conduct that causes, is intended to cause, or is reasonably likely to cause a breakdown in the orderly process of instruction and/or school activities.

Ditching - the failure to attend class without an approved reason.

Drug - a controlled substance as defined herein.

Explosive Devices - any apparatus or substance that is capable of exploding or causing an explosion.

Extortion - the act or practice of obtaining something from a person by force, threatened force, or undue or illegal power or ingenuity.

Failure to Report - the failure to report to school employees or administrators any infraction about which a student has knowledge.

False Information - intentionally giving an untrue communication to any Whiteriver Unified School District personnel.

Fighting - engaging in physical contact for the purpose of inflicting harm on another person.

Firearm - gun, rifle, or similar items, whether or not functional.

Forgery - the unauthorized or untrue making or alteration of a written document or another person's name or signature.

Gambling - to engage in a game or other activity that involves the element of risk or chance with the intention that property will be exchanged based on the outcome of the game or activity.

Harassment - serious or repeated conduct toward an individual that would disturb or annoy a reasonable person under similar circumstances. This conduct could include, but not be limited to, forms of verbal, physical, and/or racial harassment.

Hate Crimes - Any act designed to frighten, harm, injure, intimidate, or harass an individual, which is motivated in whole or part by the student's bias. The student's bias may include, but not be limited to, race, religion, sexual orientation, ethnicity, national origin, disability, socioeconomic status, or appearance.

Hazardous Materials/Dangerous Items - Any item that could be used to inflict damage to a person or property or create a substantial disruption.

Initiation/Hazing - any type of initiation activity conducted on or off school grounds that the school principal does not expressly authorize.

Injury Prone Behavior - intentional, negligent, or reckless behavior with a reasonable possibility of hurting or damaging oneself or others or the property of others.

Insubordination - any action involving defiance or disregard of authority and/or school rules and regulations.

Intimidation/Threat - verbal, written, or physical communications or acts made with the intent or reasonable effect to inflict fear, injury, or damage or to realize a personal gain.

Intoxicating Agent - any controlled substance.

Leaving Campus - leaving school grounds except where generally permitted for all students without receiving prior approval from the proper school authorities.

Loitering - when an individual is present in or about a school after a reasonable request to leave or without authorization or a legitimate reason for being there.

Lying - intentionally giving an untrue communication.

Malicious Damage - conduct intending to cause loss or harm resulting in injury to person, property, or reputation.

Not Pursuing the Course of Study - refusal to follow the established curriculum or syllabus in a particular subject or course of study.

Obscene Statements or Materials - statements, and materials which an average student, applying contemporary school standards, would find, taken as a whole, appeal to prurient interests and, taken as a whole, lack serious literary, artistic, political, or scientific value. The standard is that of the school community with a recognition that students are, as a class, younger and more sensitive than the general adult population.

Paraphernalia - any accessory, apparatus, or equipment that may be used in the manufacture of or utilization of a controlled substance or otherwise as defined in A.R.S. 13-3415.

Physical Abuse - any act intended to cause injury to another that is reasonably likely to cause injury to another or that a reasonable person would find insulting or offensive.

Police Report - the notification to law enforcement authorities that alleged criminal conduct has occurred.

Possession of Stolen Property - to hold an item or items without the permission of the owner.

Profanity - the departure in the use of language from what is normally considered to be acceptable within the environment of a school or school-related area.

Refusal to Identify Self - refusing to give the correct name when requested to do so by school personnel or the use of another person's name to identify as one's own.

Robbery - the unauthorized taking of property of another by force, violence, or threat.

Sale of Intoxicants - the transfer of ownership from one person to another for a price or item of value, any controlled substance.

Sexual Harassment - any unwelcome sexual advance, request for sexual favors or other verbal, written, or physical conduct of a sexual nature that substantially interferes with a student's or employee's performance or creates an intimidating, hostile or offensive school environment.

Sexual Misconduct - public sexual indecency by engaging in one (1) or more of the following: sexual contact, sexual act, indecent exposure, etc.

Solicitation - a person commits solicitation if such person requests, commands, or encourages another person to provide him or her with information concerning where to purchase or obtain a substance or item, the possession of which is illegal and/or prohibited by District policy.

Tardiness - arriving at class after the scheduled starting time.

Theft - the unauthorized taking of property owned by another.

Tobacco - ground-up leaves used for smoking or chewing, or manufactured products such as cigars or cigarettes, known to be addictive and dangerous.

Transfer - to furnish, deliver or give away.

Trespass - the unauthorized presence of an individual on school property.

Truancy - absence from an assigned class and/or required school function without a proper and timely excuse.

Unexcused Absence - absence from class without a proper and timely excuse that is approved by school authorities.

Vandalism - destroying, mutilating, damaging or defacing objects or materials belonging to the school, school personnel, or other persons.

Verbal Abuse - Obscene language, name-calling, racial slurs, or derogatory statements addressed to another individual or group of individuals.

Vulgarity - using offensive language, repulsive language, or obscenity.

Weapons - an object in one's possession that is used, is attempted to be used or is commonly used to threaten or inflict bodily harm to another person or destroy property. Weapons also include any object that reasonably appears to another as an item that is being used or that is commonly used to inflict bodily harm on another person or to damage the property of another.

DEFINITIONS OF CONSEQUENCES

1. **Reprimand**

A formal conference and warning from the school official to the student. Written communication is sent to the parent.

2. **Restriction –PCR (Parent Conference Required)**

The student will be temporarily moved to a safe, supervised, restrictive area away from the regular academic setting. A parent conference will be required, but a corresponding disciplinary action will incur if a parent/guardian does not respond.

3. **Detention**

A restriction of free time privileges such as recess; time after school may also be used as detention time but should not exceed more than one hour per day.

Special assignment occurs when a student is given any additional work to perform that other students in a non-disciplinary situation otherwise are not required to do.

Restriction of bus privileges is the temporary exclusion of a student from school transportation facilities.

Loss of privileges occurs when a student is not allowed to participate in any school activity other than academic classes. This may include extracurricular activities during or after the regular school day.

4. **In School Suspension**

Removal from the regular academic setting into another area such as a classroom, psychologist's office, or principal's office.

5. **Restitution**

At the administrators' discretion, the student may have or will be required to serve an alternate consequence which may include but not limited to community service, a letter of apology, fines/fees, groundskeeping, litter control, parent supervision and others.

6. **Short-Term Suspension**

Removal from school and school-related activities such as; dances, clubs, field trips, athletic events, and others for a specified length of time, not to exceed ten (10) school days.

7. **Long-Term Suspension**

Removal from school-related activities such as; dances, clubs, field trips, athletic events, and others for a specified length of time, a minimum of eleven (11) school days and a maximum of one hundred eighty (180) school days. The period of long-term suspension may extend into the next school year. Governing Board actions required.

8. **Revocation of Enrollment of Open Enrollment Students**

For open enrollment students who would otherwise be subject to a long-term suspension or expulsion, the hearing officer has the option to revoke enrollment effective at any time within the school year.

9. **Expulsion**

Permanent removal of a student from school. Governing Board action is required. Appeal for reinstatement is available and must be approved by and is at the discretion of the Governing Board.

10. **Policy**

A student shall not commit or attempt to commit, induce or solicit another to commit, or conspire to commit any of the infractions listed in the following matrices. Each infraction listed in the matrices is defined in this policy. The attempt, inducement, solicitation or conspiracy to commit any infraction by a student shall be treated, for the purpose of imposing discipline, as if the student actually had committed the infraction.

11. **Suspension Authority**

The authority to suspend students is vested in the superintendent, all assistant superintendents, the principal, associate principals, assistant principals, administrative assistants, and assistants to the principal.

APPENDIX C DISCIPLINE MATRIX K-2

DISCIPLINARY ACTIONS
A PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE
*ADE Mandated Report **Police and ADE Mandated Report Revised 6/9/10

INFRACCTIONS	AZ SAFE	1 st OFFENSE/ OCCURRENCE	2 nd OFFENSE/ OCCURRENCE	CONTINUED OFFENSE/ OCCURRENCE	POLICE REPORT	RESTITUTION
1. Aiding/Abetting other infractions on this discipline matrix		Reprimand	Detention 1 day	Suspension 1-3 days		
a) (passive)						
b) (active)		Detention 1-2 days	Suspension 1 day	Suspension 3-5 days	Yes	Yes
2. Alteration/Tampering/ Misuse of		Reprimand	Detention 1 day	Suspension 1 day	Yes	Yes
a) school Records						
b) computer records		Detention 1 day	Suspension 1-3 days	- Suspension 3-5 days - Loss of Privilege 1-3 days	Yes	Yes
3. Arson						
a) structure or property *	*	- Restriction - Suspension 1-9 days	- Restriction - Long term Suspension	- Restriction - Expulsion	Yes	Yes
b) occupied structure **	**	- Restriction - Long term Suspension	- Restriction - Expulsion		Yes	Yes
4. Assault/minor aggression	*					
a) Student to Student		- Detention 1-3 days - Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	Yes	Yes
b) Student to Teacher/Staff	*	- Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days - Long Term Suspension	Yes	Yes
5. Aggravated Assault (serious bodily harm) / kidnapping/ homicide	**	- Restriction - Long-term Suspension - Expulsion	- Restriction - Expulsion		Yes	Yes
6. Aggravated Assault of School Employee	**	- Restriction - Long-term Suspension - Expulsion	- Restriction - Expulsion		Yes	Yes
7. Attendance Policy Violations						
a) Tardiness (habitual)		Parent Notification	- Parent Notification - Restriction	Restriction		
b) Leaving Campus without Authorization		- Reprimand - Detention 1-3 days	- Restriction - Detention 3-5 days	Suspension 1-3 days		
c) Unexcused absences		Parent Notification	- Parent Conference - Home Visit	Referral to juvenile prosecution		
d) Truancy (On/Off Campus)		Parent Notification (Off)	- Parent Notification - Restriction	- Parent Notification - Detention 1 – 3 days	Yes/ off	
8. Breaking and Entering School Premises/Trespassing		Detention 1-3 days	- Detention 3-5 days - Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	Yes	Yes

9. Bus Safety Rules Violation		- Incident Report - Bus Suspension 1-3 days	- Restriction - Bus Suspension 5-10 days	Long Term Bus Suspension		
10. Cheating or Plagiarism/ Forgery/Falsification/False Information		- Reprimand - Detention 1-3days	- Detention 3-5days - Restriction	- Restriction - Suspension 1-3 days	Yes	
11. Controlled Substance (*alcohol, *tobacco, Vape juice, e-cigarettes, *inhalants, over the counter **Prescription Drugs **Illicit drugs: Ecstasy, Cocaine, Meth., Marijuana, Hallucinogens, Heroin etc.						
i. Use/Possession	*	- Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	Yes	Yes
ii. Paraphernalia	*	Restriction	- Restriction - Detention 1-3 days	- Restriction - Detention 3-5 days	Yes	Yes
iii. Solicitation	*	Restriction	- Restriction - Detention 1-3 days	- Restriction - Suspension 1-3 days	Yes	Yes
iv. Sale/Distribution	*	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	- Restriction - Long Term Suspension	Yes	Yes
12. Defiance/ Disrespect/Insubordination/Non-compliance		- Reprimand - Detention 1-3 days	Detention 3 - 5 days	- Restriction - Suspension 1-3 days		
13. Disruption of the Educational Process		- Reprimand - Detention 1-3 days	Detention 3-5 days	- Restriction - Suspension 1-3 days		
14. Dress Code Violation		- Reprimand - Change Clothes	- Detention 1-5 days - Change Clothes	- Restriction - Suspension 1-3 days		
15. Fighting (Mutual participation with physical violence)	*	- Detention 1-3 days - Restriction - Suspension 1-3 days	- Detention 3-5 days - Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	Yes	Yes
16. Gambling		Reprimand	Detention 1 day	Detention 3-5 days		
17. Hazing	*	- Reprimand - Detention	Detention 3-5 days	Restriction	Yes	
18. Injury Prone Behavior(Horseplay/Roughhousing/ Recklessness) *Endangerment: If results in substantial physical injury	*	- Reprimand - Detention 1-3 days	- Detention 3-5 days - Restriction	- Restriction - Suspension 1-3 days		
19. Intimidation/Threats/ *Harassment (non-sexual)/ *Bullying/ *Cyber Bullying	*	- Detention 1-3days - Restriction	- Restriction - Detention 3-5 days	- Restriction - Suspension 1-3 days	Yes	Yes
20. Negative Group Affiliation/Secret Societies (Gang Affiliation)		Restriction	- Detention 1-3 days - Restriction	- Detention 3-5 days - Restriction		
21. Possession of a combustible (lighter, matches, firecrackers, gasoline, etc.)		- Detention 1-3 days - Restriction	- Detention 3-5 Days - Restriction	- Restriction - Suspension 1-3 days		
22. Public Display of Affection (PDA)		Reprimand	Detention 1-3 days	- Detention 3-5 days - Restriction		

23. Sexual Offenses: a) Obscene/Pornographic materials		- Confiscation - Restriction	- Detention 1 day - Restriction - Suspension 1 day	- Restriction - Suspension 3-5 days		
b) Indecent Exposure		Reprimand	- Detention 1-3 days - Restriction	- Detention 3-5 days - Restriction - Suspension 1-3 days		
c) Sexual Harassment	*	- Parent Notification - Detention 1-5 days	- Restriction - Suspension 1-3 days	Suspension 3-5 days		
d) Sexual Harassment with contact	*	- Restriction - Detention 1-3 days	- Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	Yes	Yes
e) Sexual misconduct with a minor/child molestation	**	- Restriction - Short Term Suspension	- Restriction - Long Term Suspension	- Restriction - Expulsion	Yes	Yes
f) Sexual Assault (rape)	**	- Restriction - Long Term Suspension	- Restriction - Expulsion		Yes	Yes
24. Theft a) Petty Theft (< \$100)		- Confiscation - Detention 1-3 days - Suspension 1-3 days	- Confiscation - Detention 3-5 days - Suspension 3-5 days	- Restriction - Suspension 5-9 days		Yes
b) Theft (>\$100)		- Confiscation - Restriction - Suspension 3-5 days	- Confiscation - Restriction - Suspension 5-9 days	- Confiscation - Restriction - Suspension Long Term	Yes	Yes
c) Burglary (Breaking and entering 2/3 rd degree)	*	- Confiscation - Restriction - Suspension 3-5 days	- Confiscation - Restriction - Suspension 5-9 days	- Confiscation - Restriction - Suspension Long Term	Yes	Yes
d) Burglary (First Degree)	**	- Confiscation - Restriction - Suspension 3-5 days	- Confiscation - Restriction - Suspension 5-9 days	- Confiscation - Restriction - Long Term Suspension	Yes	Yes
e) Extortion	*	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	- Restriction - Long Term Suspension	Yes	Yes
f) Robbery	*	- Restriction - Suspension 5-9 days	- Restriction - Long Term Suspension	- Restriction - Expulsion	Yes	Yes
g) Armed Robbery	**	Restriction	- Restriction - Expulsion		Yes	Yes
25. Vandalism/ Destruction of School/ Personal Property						
a) Graffiti/Tagging		Detention 1-3 days	- Restriction - Detention 3-5 days	- Restriction - Suspension 1-3 days		Yes
b) Personal Property (includes automotive misuse)	*	Detention 1-3 days	- Restriction - Detention 3-5 days	- Restriction - Suspension 1-3 days	Yes	Yes
c) School Property	*	- Detention 3-5 days - Restriction	- Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	Yes	Yes
26. Vulgarity/ profanity/ Inappropriate use of language (written, verbal, profanity, gestures etc. a) In general,		Reprimand	Detention 1 day	Detention 1-3 days		
a) To Student		Reprimand	Detention 1-3 days	- Detention 3-5 days - Suspension 1 day		Yes
b) To Teacher		- Reprimand - Detention 1-3 days	Detention 3-5 days	- Restriction - Suspension 1-3 days		Yes

27. Weapons-Possessions/use/distribution JIC-I						
a) Dangerous Instruments/Devices: (Laser Pointer, Mace, Razor Blade, Letter Opener, knife	*	• Detention 3-5 days • Restriction • Suspension 1-9 days	• Restriction • Short Term Suspension	• Restriction • Short Term Suspension • Long Term Suspension	Yes	Yes
b) Explosive Devices	**	• Restriction • Suspension 1-9 days	• Restriction • Long Term Suspension	• Restriction • Expulsion	Yes	Yes
c) Simulated Weapons		• Detention 1-5 days • Restriction • Suspension 1 - 3 days	• Restriction • Short Term Suspension	• Restriction • Long Term Suspension	Yes	Yes
d) Firearms/Destructive Device:	**	• Long Term Suspension • Expulsion	• Expulsion		Yes	Yes
e) Other weapons	**	• Restriction • Suspension 9 days	• Restriction • Long Term Suspension	• Restriction • Expulsion	Yes	Yes
28. WUSD Facilities Threats/Tampering						
a) Fire alarm tampering/ fire alarms	**	• Detention 1-5 days	• Restriction • Suspension 1 day	• Restriction • Suspension 1-3 days	Yes	Yes
b) Chemical/biological/bomb threats	**	• Detention 1-5 days	• Restriction • Suspension 1day	• Restriction • Suspension 1-3 days	Yes	Yes
c) Other School Threat	*	• Detention	• Restriction	• Suspension	Yes	Yes
29. Other Violations of School/District Policy		• Detention • Restriction	• Detention • Restriction • Suspension	• Restriction • Suspension	Yes	Yes

EXHIBIT D DISCIPLINE MATRIX 3-5

DISCIPLINARY ACTIONS
A PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE
*ADE Mandated Report ** Police and ADE Mandated Report

INFRACTIONS	AZ SAFE	1 ST OFFENSE/ OCCURRENCE	2 ND OFFENSE/ OCCURRENCE	CONTINUED OFFENSE/ OCCURRENCE	POLICE REPORT	RESTITUTION
1. Aiding/Abetting other infractions on this discipline matrix a) (passive)		- Reprimand - Detention 1-3 days	- Detention 3-5 days - Suspension 1 day	Suspension 1-3 days		
b) (active)		Detention 1-3 days	- Detention 3-5 days - Suspension 1-3 days	Suspension 3-5 days	Yes	Yes
2. Alteration/Tampering /Misuse of a) school Records		- Reprimand - Detention 1-3 days	- Detention 3-5 days - Suspension 1-5 days	Suspension 1-9 days		
b) computer records		Suspension 1-3 days	- Loss of Privileges 1-3 days - Suspension 3-5 days	- Loss of Privileges 3-5 days - Suspension 5-9 days	Yes	Yes
3. Arson a) structure or property *	*	Short Term Suspension	Long Term Suspension	- Long Term Suspension - Expulsion	Yes	Yes
b) occupied structure **	**	Long Term Suspension	Expulsion		Yes	Yes
4. Assault/Minor Aggression a) Student to Student	*	- Detention 3-5 days - Suspension 1-3 days	Suspension 3-5 days	- Suspension 5-9 days - Long-term suspension	Yes	Yes
b) Student to Teacher/Staff	*	- Restriction - Suspension 1-3 days	Suspension 3-5 days	- Suspension 5-9 days - Long Term Suspension	Yes	Yes
5. Aggravated Assault (Serious Bodily Harm) / Kidnapping / Homicide	**	- Long Term Suspension - Expulsion	Expulsion		Yes	Yes
6. Aggravated Assault of School Employee	**	- Long Term Suspension - Expulsion	Expulsion		Yes	Yes
7. Attendance Policy Violations a) Tardiness		- Reprimand - Parent Notification	- Parent Notification - Detention 1-3 days	- Detention 3-5 days - Restriction		
b) Leaving Campus without Authorization		- Reprimand - Detention 1-3 days	- Detention 3-5 days - Restriction	- Restriction - Suspension 1-3 days		
8. Breaking and Entering School Premises/Trespassing		- Detention 1-3 days - Suspension 1-3 days	- Detention 3-5 days - Suspension 3-5 days	Suspension 5-9 days	Yes	Yes
9. Bus Safety Rules Violation		- Incident Report - Bus Suspension 1-3 days	- Restriction - Bus Suspension 5-10 days	- Short Term Suspension - Long Term Bus Suspension		Yes
10. Cheating or Plagiarism/Forgery/Falsification/ False Information		- Reprimand - Detention 1-3 days	- Detention 3-5 days - Suspension 1-3 days	Suspension 3-5 days		Yes

11. Controlled Substance (*alcohol, *tobacco, Vape juice, e-cigarettes, *inhalants, over the counter **Prescription Drugs **Illicit drugs: Ecstasy, Cocaine, Meth Marijuana, Hallucinogens, Heroin etc.						
a) Solicitation		• Restriction • Suspension 1-5 days	• Restriction • Suspension 3-5 days	• Suspension 5-9 days	Yes	Yes
b) Sales/Distribution		• Short Term Suspension	• Short Term Suspension • Long Term Suspension	• Long Term Suspension	Yes	Yes
c) Use/Possession		• Restriction • Short Term Suspension	• Short Term Suspension • Long Term Suspension	• Long Term Suspension	Yes	Yes
a) Paraphernalia		• Detention 1-3 days	• Detention 3-5 days • Suspension 1-3 days	• Restriction • Short Term Suspension		
12. Defiance/ Disrespect/Insubordination/Non-compliance		• Reprimand • Restriction • Detention 1-3 days	• Detention 3-5 days • Restriction	• Restriction • Suspension 1-3 days		
13. Disruption Of the Educational Process		• Reprimand • Suspension 1-5 days	• Detention 3-5 days • Suspension 3-5 days	• Suspension 5-10 days		
14. Dress Code Violation		• Reprimand • Change clothes • Detention 1-3 days	• Parent Notification • Detention 3-5 days	• Restriction • Suspension 1-3 days		
15. Fighting: (Mutual participation with physical violence)	*	• Detention 1-3 days • Restriction • Suspension 1-3 days	• Detention 3-5 days • Suspension 1-5 days	• Short Term Suspension • Long Term Suspension	Yes	Yes
16. Gambling		• Reprimand • Detention 1-3 days	• Detention 3-5 days • Suspension 1-3 days	• Suspension 3-5 days		
17. Hazing	*	• Restriction • Suspension 3-5 days	• Restriction • Suspension 5-9 days	• Short-Term Suspension • Long-Term Suspension		Yes
18. Injury Prone Behavior(Horseplay/Roughhousing/ Recklessness)	*	• Reprimand • Detention 1-3 days	• Detention 3-5 days • Suspension 1-3 days	• Suspension 3-5 days		
*Endangerment: If results in substantial physical injury						
19. Intimidation/ Threats Harassment (non-sexual)/ Bullying/Cyber Bullying	*	• Detention 1-5 days • Restriction • Suspension 1-3 days	• Detention 3-5 days • Restriction • Suspension 3-5 days	• Restriction • Suspension 5-9 days		
20.Negative Group Affiliation/ Secret Societies (Gang Affiliation)		• Detention 3-5days • Restriction • Suspension 1-3 days	• Restriction • Suspension 1-5 days	• Restriction • Suspension 3-9 days		

21. Possession of a Combustible (lighters, matches, firecrackers, gasoline, etc.)		Detention 3-5 days	- Restriction - Suspension 1-3 days	- Restriction - Short Term Suspension - Long Term Suspension		
22. Public Display of Affection (PDA)		Reprimand	Detention 1-3 days	- Restriction - Detention 3-5 days		
23. Sexual Offenses: a) Obscene/Pornographic materials		- Confiscation - Detention 1-3 days - Restriction	- Confiscation - Restriction - Suspension 1-3 days	- Restriction - Suspension 5-9 days		
b) Indecent Exposure		- Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days		
c) Sexual Harassment	*	- Detention 1-3 days - ISS - Suspension 1-3 days	- Detention 3-5 days - Restriction - Suspension 1-5 days	- Restriction - Suspension 5-9 days		
d) Sexual Harassment with contact	*	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	- Restriction - Long Term Suspension	Yes	Yes
e) Sexual misconduct with a minor/child molestation	**	- Restriction - Suspension 5-9 days	- Restriction - Long Term Suspension	- Restriction - Expulsion	Yes	Yes
f) Sexual Assault (rape)	**	- Restriction - Long Term Suspension	Expulsion		Yes	Yes
24. Theft a) Petty Theft (< \$100)		- Reprimand - Detention 1-3 days - Confiscation	- Confiscation - Detention 3-5 days - Restriction	- Detention 3-5 days - Restriction - Suspension 5-9 days		Yes
b) Theft (>\$100)		- Confiscation - Detention 3-5 days - Restriction	- Confiscation - Restriction - Suspension 1-3 days	- Confiscation - Restriction - Suspension 1-9 days	Yes	Yes
c) Burglary (Breaking and Entering Second/Third Degree)	*	- Confiscation - Restriction - Suspension 1-3 days	- Confiscation - Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	Yes	Yes
d) Burglary (First Degree)	**	- Restriction - Suspension 3-5 days	- Restriction - Short Term Suspension	- Restriction - Long Term Suspension	Yes	Yes
e) Extortion	*	- Detention 3-5 days - Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	- Restriction - Suspension 5-9 days	Yes	Yes
25. Vandalism/Destruction of School/Personal Property						
a) Graffiti/Tagging	*	Detention 1-3 days	- Restriction - Detention 3-5 days	- Restriction - Suspension 1-3 days		Yes
b) Personal Property (includes automotive misuse)	*	Detention 1-3 days	- Restriction - Detention 3-5 days	- Restriction - Suspension 1-3 days	Yes	Yes
c) School Property		- Restriction - Detention 3-5 days	- Restriction - Suspension 1-3 days	- Restriction - Suspension 3-5 days	Yes	Yes

26. Vulgarity/Profanity /Inappropriate Use of language a) In general,		• Reprimand	• Detention 1-3 days	• Detention 3-5days		
b) Student		• Reprimand	• Detention 1-3days	• Detention 3-5 days • Restriction	Yes	
c) Teacher/Staff		• Reprimand • Detention 1-3 days	• Detention 3-5days	• Restriction • Suspension 1-3days	Yes	
27. Weapons- Possessions/use/distribution JIC-I						
a) Dangerous Instruments/Devices: (Laser pointer, Mace, Razor blade, Letter opener, Simulated knife, Knife		• Restriction • Short Term Suspension	• Restriction • Long Term Suspension	• Restriction • Expulsion	Yes	Yes
b) Explosive Devices		• Restriction • Short Term Suspension	• Restriction • Long Term Suspension	• Restriction • Expulsion	Yes	Yes
c) Simulated Weapons		• Detention 1-5days • Restriction • Suspension 1-3 days	• Detention 1-5 days • Restriction • Short Term Suspension	• Restriction • Long Term Suspension		Yes
a) Firearms/destructive device	**	• Long Term Suspension • Expulsion	• Expulsion	•		
e) Other Weapons	**	• Restriction • Suspension 9 days • Long Term Suspension	• Restriction • Long Term Suspension • Expulsion	• Restriction • Expulsion	Yes	Yes
28. WUSD Facilities Threats/Tampering						
a) Fire alarm tampering/ fire alarms	**	• Detention 1-5 days	• Restriction • Suspension 1 day	• Restriction • Suspension 1-3 days	Yes	Yes
b) Chemical/Biological/Bomb Threat	**	• Detention 3-5 days	• Restriction • Suspension 1-5 days	• Restriction • Short Term • Long Term Suspension	Yes	Yes
a) Other School Threat	*	• Detention	• Detention	• Suspension	Yes	Yes
29. Other Violations of School/District Policy		• Detention • Restriction	• Detention • Restriction • Suspension	• Suspension • Expulsion	Yes	Yes



Thank you for choosing Cradleboard Elementary School. We are excited to partner with you to help your children learn, grow, and thrive. We have high expectations and are committed to supporting every student's success.

CRADLEBOARD KIDS CAN!!!

Please remove this page and return it to the school.

I have read and understand the Parent/Student Handbook for Cradleboard Elementary School.

Student Name: _____
(Please Print)

Grade Level: _____

Teacher: _____

Parent Signature: _____

Date: _____

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